Refund Policy

Jeyanthinather Academy of Marine Studies (JAMS)
Effective Date:14-03-2026

1. General Policy

At Jeyanthinather Academy of Marine Studies, we maintain a strict refund policy to ensure fairness and transparency in course enrolment and administrative processes.

Candidates are advised to carefully verify all course details, eligibility requirements, and schedules before making any payment.

Except where specifically mentioned in this policy, **fees once paid are non-refundable and non-transferable**.

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2. Non-Refundable Fees

The following payments are **strictly non-refundable under any circumstances**:

- Application Fees for **Pre-Sea Courses**
- Processing or Registration Fees
- Payment Gateway / Transaction Charges
- Service Charges applied by banks or payment providers

These charges are retained for administrative processing.

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3. Refund Eligibility

Refunds may only be considered in the following limited situations:

Course Cancellation by the Institute

If a course is cancelled by the Institute due to administrative or regulatory reasons, candidates may:

- Request a **refund of the course fee**, or
- **Shift to the next available batch** without additional charges.

Eligibility Failure

If a candidate is found ineligible due to:

- Failure to clear **Indian Maritime University Common Entrance Test (IMU-CET)**
- Failure in the mandatory **medical examination**

then refund eligibility will be evaluated as per institutional policy.

The **decision of the Institute shall be final and binding**.

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4. INDOS Number Processing

If the **INDOS Number** application has been initiated or generated through JAMS after course booking:

- **No refund will be permitted.**
- The entire course fee shall be **forfeited**.

However, the candidate may request to **shift the course to a future batch**, subject to applicable shifting charges.

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5. Course Shifting Option

If a candidate cannot attend the scheduled batch, they may request a **course shift** under the following conditions:

- Request must be made **at least 14 days before the course start date**.
- Course shifting is allowed **within 1 year** from the original course commencement date.
- Shifting is **subject to seat availability**.
- Applicable **shifting charges** may apply.

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6. Minimum Batch Strength

Courses are subject to confirmation upon achieving **minimum batch strength requirements** as per the guidelines of the
Directorate General of Shipping.

If the minimum number of candidates is not reached:

- The course may be **rescheduled**, or
- Candidates may **shift to the next available batch**.

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7. Refund Request Procedure

Eligible refund requests must be submitted via email.

📧 **admission@jamsmarine.edu.in**
📧 **admin@jamsmarine.edu.in**

The email must include:

- Candidate Name
- Course Name
- Payment Details
- Reason for Refund Request

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8. Refund Processing Time

If a refund is approved, it will be processed within **30 days** from the date of receiving the refund request email.

Refunds will be issued through the **original payment method** or through bank transfer.

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9. Transaction Failures

Jeyanthinather Academy of Marine Studies shall not be responsible for payment failures, authorization declines, or delays caused by banks or payment gateway providers.

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10. Policy Updates

The Institute reserves the right to **modify or update this Refund Policy at any time without prior notice**. Candidates are encouraged to review this page periodically for updates.